**FOUO**From:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Unit Reporting)
To: CDRJFHQVA, Sandston VA//J3-JOC//
VA-JEOC@ng.army.mil

SUBJ: SIR number: \_\_\_\_\_\_\_\_\_\_\_ (Leave blank)

1. Category of Incident: CAT: \_\_\_\_\_\_\_\_ (Leave blank)

2. Type of Incident:

3. Date/Time of Incident:

4. Location:

5. Other Information:
 a. Racial:
 b. Trainee Involvement:

6. Personnel Involved:
 a. Subject:
 (1) Name:
 (a) Pay Grade:
 (b) SSN:
 (c) Race:
 (d) Sex:
 (e) Age:
 (f) Position:
 (g) Security Clearance:
 (h) Unit and Station of Assignment:
 (i) Duty Status:
 (j) Has the soldier deployed within the past 12 months:
 b. Victim:
(1) Name:
 (a) Pay Grade:
 (b) SSN:
 (c) Race:
 (d) Sex:
 (e) Age:
 (f) Position:
 (g) Security Clearance:
 (h) Unit and Station of Assignment:
 (i) Duty Status:

7.Summary of Incident:

8. Remarks:

9. Publicity:

10. Commander Reporting:

11. Point of Contact:

12: Downgrading Instructions: The FOUO protective markings may be removed on\_\_\_\_\_\_ (Date)

 **FOUO**